

The Preserve Homeowners' Association
P.O. Box 163772
Austin, TX 78746
www.preservehomeowners.com

February 5, 2002

Minutes from Meeting on January 27, 2002

The annual meeting of The Preserve Homeowners' Association was held on January 27, 2002 at the home of Bill and Charis Bennett. Bill Bennett, President, called the meeting to order at 7:17 p.m.

Twelve households were in attendance, as follows: Bob and Melodie Summersett, Tom and Sandra Gunn, Fred and Mariel Falbo, Robyn Sperling, Larry White, A.J. and Chris Bialkowski, Tom Fornoff, Pam and Ron Rogers, Lee and Carrie Little, Bill and Charis Bennett, Lauren and Gunar Mezaraups, and Sima Sconyers

A quorum was met after receiving the following proxies: Ed and Pam Quinn, Jeri and Bjarte Moe, Jim and Nancy Rogers, Steve and Sue Chalmers.

The minutes from the February 4, 2001 HOA meeting were approved.

Charis Bennett, Treasurer, presented copies of the financial statement for the HOA, a copy is attached for those who were not in attendance. There was nothing unusual about our expenditures. The water bill was much lower than usual due to a wet year.

Larry White, Vice President, summarized the landscape maintenance performed on the Preserve common areas in the past year. He also discussed suggestions for 2002. A copy of his report is attached for those who were not in attendance.

Bill Bennett reported (for Jeri Moe who was unable to attend) that there was no activity submitted to the Architectural Control Committee ("ACC") this past year.

New Business:

- A. PHOA Website – Kudos to Larry White for maintaining the Preserve website. His website report is attached. He recommended that 1) We register the domain name for a period of 5 to 10 years to eliminate the "annual" process and 2) We pay the monthly service fee up front on an annual basis. Both of these recommendations were voted on and passed at the meeting. Larry will continue to be the PHOA webmaster.
- B. Social Activities – Melodie Summersett reported that we had the following social activities in 2001: Ladies coffee, Pumpkin race, and Christmas party. Special thanks to Pam and Ron Rogers for hosting the Christmas party. **Pam is looking for the owner of a glass pedestal cake plate that was left at her home.** We plan to have the same events in 2002. The pumpkin race will be the weekend

before Halloween. If anyone is interested in hosting a Ladies coffee or the Christmas party, please let Melodie know. She will continue to coordinate these activities.

- C. Preserve Bylaws – Bill Bennett proposed changing the by-laws concerning penalties for late payment of the homeowners assessment. Specifically, the following wording was voted on and approved: **The annual assessment and a “late fee” shall be set by the association at the annual meeting, or otherwise by the board of directors. The late fee will be added 30 days after the due date of the assessment, and will be added to the assessment incrementally for each 30 day period that the payment is late. Late fees will continue to accumulate through subsequent assessment periods. The PHOA shall make a reasonable effort to notify homeowners of their obligations, but it is the sole responsibility of the homeowner to pay assessments and late fees.**
- D. Flagpole – There was discussion about adding a flagpole to the neighborhood entrance. A vote was taken and it was decided not to pursue this project at this time due to logistical issues and concerns over flag protocol.
- E. Landscaping – There was discussion concerning the need for the trees in the common areas to be trimmed and the need for the landscape lights to be readjusted. The new VP of Landscaping will look into these issues.
- F. 2002 PHOA Budget – Charis Bennett presented a proposed budget which included a proposed annual assessment of \$450 for each homeowner. **The 2002 budget, \$450 assessment as well as a \$50 per month late fee was voted on and approved. The assessment will be due on February 15, 2002 and the late fees will start accruing March 15, 2002.** A copy of the proposed budget is attached for those who were not at the meeting.
- G. Neighborhood participation– To show appreciation for the individuals who volunteer their time and effort by participating in our neighborhood board and to encourage future participation in our neighborhood board, it was proposed, discussed, and agreed to that the 5 officers will have \$100 deducted from the annual homeowners’ assessment.

Election of New Officers – Motions were made, seconded, and passed to elect the following individuals as Officers for 2002:

President:	Tom Gunn
Vice President:	Lauren Mezaaurups and Tina Stockton
Secretary:	Tom Fornoff
Treasurer:	Carrie Little
ACC Chair:	Tina Stockton

The meeting was adjourned at 8:37 p.m.